



## Minnesota Dragonfly Society Board Meeting Agenda & Minutes

9/19/24

6:45-8:00pm (6:30 social time)

Zoom link: <https://us06web.zoom.us/j/83220310735?pwd=aTUzc29xYSs5dmlNZHp4Z1JUdHRXdz09>

### Gathering of members & guests

- **Current board members:** Leah Darst, Clinton Dexter-Nienhaus, Kat Dickerson, Dave Doyle, Jeff Fischer, Ron Lawrenz, Kurt Mead, Mike Moen, Cathy Perkins, Emily Schilling
- **Quorum:** 5+ people
- **Attending board members:** Leah Darst, Dave Doyle, Jeff Fischer, Ron Lawrenz, Kurt Mead, Mike Moen, Cathy Perkins, Emily Schilling
- **Attending guests:**
- **Called to order:** 18:49

### Previous meeting minutes

- **From board meeting held on:** 2024-04-18
- **Approval:** Dave moved to accept, Perk 2nd

### Treasurer & committee reports

- **Treasurer (Perk):** [Treasurer Report by Cathy Perkins for May-Sep 2024](#)
  - **Approval:** Dave moved to approval, Leah 2nd
- **Research (Emily, Ron, Kurt, Curt):**
  - Ami Thomson joined Emily in Canada for Canada Darner research
  - Ron mentioned places at St Croix research station to checkout
    - Has habitat similar to Door WI
    - Report of a dragonfly with a “clamped tip”
    - Leah mentioned a possible Grant through the MN Zoo
    - Maybe a trap around the crayfish burrows
    - Emily mentioned reviewing papers for others doing research on this specimen
    - MDS should organize some trips there in 2025, probably July
- **Communications (Perk, Leah):**
  - Plymouth Magazine is interested in doing an article on MDS for their April or May 2025 monthly magazine. The magazine is mailed to 10,000 homes in Plymouth, MN. The story will cover the background of our organization, our purpose and highlight our events like Dragonfly ID Training and public outreach. A volunteer is needed for an exploratory telephone interview.
    - Perk suspects that they contacted MDS because PO Box in in Plymouth, MN

- Ron agreed to be the contact to the magazine
  - Ray Colby, a retired commercial, industrial and documentary still photographer, has volunteered to come to our events and take professional grade photographs that we can use on our websites and for advertising our educational programs. In addition to taking the photographs he will make sure proper releases/waivers are secured. I met him at Eastman Nature Center this summer while we were both photographing Giant Swallowtails.
    - Would like to start at events next year.
    - Board agreed to have Perk talking to him for doing this next year.
  - A Wild Ones volunteer is making a webpage hub for volunteer projects that may be open for other organizations to post volunteer opportunities in the future.
    - This volunteer is looking for an environmental communications internship & was asking if MDS could offer one.
    - Should ask about whether or not this is a credit internship; may have to consider paying her.
    - Think of projects we'd potentially want her to work on if she has experience/interest.
- **Outreach (Leah, Perk, Marti):**
  - 18 events so far, but will finish with 21 events with remaining scheduled.
  - Had to turn down 12 events due to lack of volunteers to support them
    - FYI, 2019 had 30 ish events and turned down 6

### Other business

- [Bylaw revision](#) (LD)
- MDS internship interest- communications (LD)
- Wrapping up old project list (LD)
- Committee meeting frequency/involvement (LD)
- new shirt design(s) (LD/CP) Here is an inventory of the MDS merchandise on hand as of 9/18/2024: [MDS Merchandise Inv 9/18/2024](#)
- Plymouth Magazine is interested in doing an article on MDS for their April or May 2025 monthly magazine. The magazine is mailed to 10,000 homes in Plymouth, MN. The story will cover the background of our organization, our purpose and highlight our events like Dragonfly ID Training and public outreach. A volunteer is needed for an exploratory telephone interview.
- Ray Colby, a retired commercial, industrial and documentary still photographer, has volunteered to come to our events and take professional grade photographs that we can use on our websites and for advertising our educational programs. In addition to taking the photographs he will make sure proper releases/waivers are secured. I met him at Eastman Nature Center this summer while we were both photographing Giant Swallowtails.

### Adjournment

- 20:02, Dave, 2nd Ron

### To-do list (actionables)

- ~~Add any missing information to the [BOD contacts & history spreadsheet](#) (Ron & Jeff contacts)~~
- Add comments and revisions to the bylaws on [this document](#) by clicking on the pencil icon near the top right corner of the window and clicking on 'suggesting'. (all)
- ~~Find a method to add all BOD meeting minutes to website (Jeff)~~
  - ~~Jeff & Mike to add missing meeting minutes to web/google drive~~
- Scott King project update? (Kurt will reach out to Ami)
  - Kurt working on this with Ami to see what she could do.
- Add photos to Google Drive (photos folder) WITH photographer/event names please! (all)
  - folders for each photographer ok; separate between odes & events
  - <https://drive.google.com/drive/folders/1mpV2Zfcmr53X8ALQtonvIHwe80OCUK5r>
- ~~Organize previous BOD minutes for Jeff to use on website (Mike) Finished~~
- Work on rules for photos and release form/statement (Leah & Perk)
- Create a process to organize & file historical docs (Mike)
- Start to work on Tentative June 2025 Summer Gathering at Itasca State Park (Mike and Emily)
  - Tentative plan weekend of June 20
  - Set aside Cabin 7 which sleeps around 11.
- Leah to edit Wild ones section of Sept meeting minutes (done)
- Leah to accept basic bylaw changes and highlight remaining suggested changes for review later (done)
- discuss with Emily and others to decide what to do with all Ia equipment that is at Perks house

### **Things other volunteers can do:**

- Create a handout to recruit new members at workshops (postcard format or business card format/size)
- Organize & file historical docs (need to create a process first)
- Go through historical docs to complete the board member history
- Assist in completing a complete inventory