



## Minnesota Dragonfly Society Board Meeting Agenda & Minutes

1-18-24

6:45-8:00pm (6:30 social time)

Zoom link: <https://us06web.zoom.us/j/83220310735?pwd=aTUzc29xYSs5dmIhNzhp4Z1JUdHRXdz09>

### Gathering of members & guests

- **Current board members:** Leah Darst, Kat Dickerson, Dave Doyle, Jeff Fischer, Ron Lawrenz, Kurt Mead, Mike Moen, Cathy Perkins, Dianne Rowse, Emily Schilling
- **Quorum:** 5+ people
- **7 Attending board members:** Cathy Perkins (Perk), Leah, Dave, Kurt M., Dianne, Mike M., and Jeff
- **1 Attending guest:** Curt Oien
- **Called to order:** 6:46 pm CST

### Previous meeting minutes

- **From board meeting held on:** 12-14-23
- **Approval:** Leah moved, Dave seconded; all approved

NOTE: Items **highlighted in yellow** are action items.

### Treasurer & committee reports

- **Treasurer (Perk):** See Attachment 1 for Treasurer's Report for Jan. 18, 2024. Perk moved to approve, Dave seconded; all approved.
- **Research (Emily, Ron, Kurt, Curt, Barry?):** Kurt reported on MN-DNR's Darren Carlson(?) working on the State Wildlife Action Plan (SWAP) applying S-rankings (relative threat status of species). Minnesota is behind other states on this. Kurt gave S-rankings for 153 species of odonates in MN. He asked others to voice opinions on S-rankings. Curt Oien and Emily are working on it too. Jeff- Wisconsin DNR has lists of species online with S-rankings. Discussion of St. Croix Snaketail found in 1 watershed in Wisconsin.
- **Communications (Perk, Leah):** Perk- one person is posting jewelry sales on MDS FaceBook group site; Perk/Leah will send warning and kick them off if needed. Admin. access on FaceBook is Perk, Leah and Dave.
- **Outreach (Leah, Perk, Marti):** Leah is receiving summer program requests, including a Bioblitz, Harriet Alexander Nature Center, and more. Kurt is doing a Cook County Master Naturalists/public event in June. On July 14, June Tveekrum has an event in Cook Co. on the Gunflint Trail.  
-Dave: Consider making the July 14 event our MDS summer gathering. Perk will share the leaders' emails with Leah to follow-up on collaboration. Also, check with Emily re: date at Itasca Field Station, so we don't conflict.

### Other business

- Annual meeting (Leah)- John Arthur requested a spare laptop. Jeff will bring extra equipment to keep things running smoothly. Thank you!
  - Silent auction- Perk, Ron, and Curt O. can add items to spreadsheet.

- Leah will email auction spreadsheet link; see sheet 2 for food items.
- Jeff will set up the Zoom call.
- Jeff and Leah will bring button maker for nametags.
- Amy Thompson will be there in person! Post-meeting hangout TBD and dinner. :)
- Lifetime membership awards & commemoration (Leah)- Jeff said WI Dragonfly Society has given 6-7 awards, Lifetime Achievement award (certificate and photo in frame) and others. Dianne- good idea to recognize extra effort. Kurt- not necessary to do every year; physical memento appreciated. Perk- nominated John Arthur. Jeff uses a “sports” plaque with 8x10”photo and engraved plate (online source). Kurt- Let’s prepare one for John Arthur next year (Jan. 2025).  
**Action: We all supported Kurt’s suggestion.**
- Dianne’s departure: Kurt- Dianne ran the Minnesota Odonata Survey Project (MOSP) in 2008 and 2009 while Kurt Mead was out-of-country.
  - Leah- gathering on Sunday, 2/18, 3pm, at Wood Lake Nature Center
  - executive board: Mike Moen will be nominee for Secretary
  - new lead on education collection: Jeff will complete the MOSP education collection that Dianne worked on in 2023. Dianne delivered to Perk the Riker boxes, display notes, and specimens. Jeff will need a few more Riker boxes to finish.

Leah- ask at Annual Meeting for volunteers to be on the Board. Kurt- recruit younger volunteers! Leah will ask Clinton Nienhous. Leah suggested hiring Clinton and Christina to lead a bog trip. Kurt- sponsor with Scott King Memorial funds.

- New volunteer interests (Leah)
  - Preferred mode of contact/notification- currently respond via email & copy committee chairs/project leads, but Leah doesn’t always know if further action is taken or if there’s a better way to manage volunteer interest.
  - Trainings- start thinking about how/when (end of April) we can offer trainings with all 3 committees to get new volunteers up to speed so they’re all set by our busy season
  - Database entry volunteers: Curt Oien deferred to Barry Mullin for volunteer training. Kurt M. recommended database work be done by only one or two people for best consistency. DNR may fund a position for odonata data entry!
  - **ACTION: Jeff, Leah, Kurt M. and Curt O. - coordinate for volunteer training sessions**
  - Volunteer trainings MDS has done: Refuge, Eastman Nature Center, Lowry Nature Center, Lebanon Hills Visitor Center
  - **ACTION: Dianne- Connect the Lebanon Hills dragonfly survey staff, Meghan Manhatton and Garrett Zaffke, with Leah/ MDS Volunteer Coordinator to continue collaboration that Dianne started. Dianne led monthly surveys at Lebanon Hills with about 25 volunteers each month.**
- **ACTION: new board meeting day? -Leah will send poll for week day and week-of-the-month.**

### **To do list (actionables)**

From this Jan. 18, 2024 meeting: see above yellow-highlighted items above here too.

1. Jeff will send link to registrants for annual meeting (28 people registered). Leah will send Jeff registration form that Emily made (saved in Annual Meeting 2024 folder) with list of emails of registrants.

2. Jeff is able to access "[info@mndragonfly.org](mailto:info@mndragonfly.org)".
3. Emily: Report on possible date for summer gathering at Itasca.
4. Mike will take minutes at the Annual Meeting (business part).
5. Board members: email to Perk a list of MDS items in your personal possession. Mike and Leah plan to meet at Perk's to go through MDS equipment.
6. Leah- Locate Perk's house key.
7. Mike will ask Angela Grill for MDS items: computer drive. Curt Oien said there are historical docs in boxes he gave to Perk. Mike plans to document what MDS has. Curt Oien said there may be some historical stuff/ data sheets at U of M Insect Collection. MDS should collect that. Talk to Barry Mullin.
8. Annual Meeting set-up time is 10:00 am; agenda starts at 12 noon.
9. Leah- Confirm with Dodge nature Center the 10:00 set-up time.

- **Notes & actionables from last 4 meetings** (everything not highlighted in green needs to be transferred to the next meeting)
- Jeff will send a link and password to registrants to view the annual meeting online.
- Jeff will try to set up "Dragonfly" email address.
- Emily will email us with more information about an August date at Itasca.
- Ron will create & share an inventory of the stuff he'd like to donate
- Reach out to new people to be on the Board!
  - Still working on it. May be more successful during the spring/summer at workshops and gatherings.
- Need board members to email Perk a list of MDS items in their possession
  - Leah, Emily, & Curt?
- Curt Oien to contact Barry about database
- Mike will ask Angela Grill if she has any MDS items.
- Leah & Mike plan to sort through old MDS files and organize.
- Curt- Discuss with Barry what to do to make database entry easier; see Wisconsin DNR as model.
- Emily needs to update her bio. Ron has put together his bio. These need to be added to the MDS website.
- Question of hiring someone to be lead on requested programs (coordinator) and offer MDS programs/ trainings; grant money available
- Promotion idea: ¼ page handout to recruit new members at workshops, or a postcard format or business card (print 6 to a page)
- improve website Google contact form so it automatically emails Leah when there is a new sign-up
- Google form for event data: who, how many, hours volunteered, type of event
- Scott King project update? (Reach out to Ami)

### **Adjournment**

- Meeting adjourned at 9:05 pm CST. Leah moved; Perk seconded. Approved.
- Next meeting: Sat., Jan. 27, 2024 Annual Meeting at Dodge Nature Center, 12 noon to 4 pm

### **Attachment 1:**

**Treasurer Report by Cathy Perkins for January 2024**

Date of Report: January 16, 2024

**Checking Statement**

Account balance: \$13,423.04

Available balance: \$13,423.04

Deposit: \$70.00 [\$13,529.04 + \$70 (deposit) - \$176 (withdrawals) =  
13,423.04]

(Hats \$0+Memberships \$70+Donations \$0=\$70)

[Withdrawals \$175 Credit card paid (USPS box fee)]

Pending transfers \$50.00 Credit card balance for renewal of MCN annual dues

Future transfers \$0.00

**Central Bill Account Statement**

Total line of credit \$10,050.00

Available credit \$10,050.00

Statement balance due \$50.00 (Due 2/4/2024)

Credit card purchases: \$50 MN Council of Nonprofits annual dues 1/16/2024

**Donations in honor of Scott King remain at \$3,000.00.**