

Minnesota Dragonfly Society

Meeting Minutes

May 23, 2019

I. Call to order

Curt Oien called to order the regular meeting of the Minnesota Dragonfly Society Board at 6:35 pm on May 23, 2019 at Delicata in Saint Paul, MN.

II. Roll call

BOD Members:

Curt Oien

~~Briana Foster~~

Mike Moen

Cathy Perkins

John Arthur

~~Ami Thompson~~

~~Mitch Haag~~

~~Jacki Morrison~~

Katherine Dickerson

~~Tina Morey~~

Leah Darst

Amy Jo Forslund

Jeff Fischer

Guests: None

III. Approval of minutes from last meeting

Review of meeting minutes from Board Meeting held on 4/18/2019.

Motion to accept – John

Seconded – Cathy

Passed

IV. Agenda Items

1.) Treasurer

- Reviewed report
 - i. John moved to accept
 - ii. Jeff Seconded
 - iii. Passed
- 2018 Audit – Any luck recruiting volunteers?
 - i. No responses
 - ii. Thinking of reaching out to some other non-board volunteers
- 2019 Budget
 - i. Estimated 2019 budget \$4000
 - ii. Cathy created a budget for 2019 as shown in report
 1. Curt moved to accept this as budget
 2. John Seconded
 3. Passed
- Board Insurance
 - i. New policy purchased at \$400
 - ii. West Bend increased premium minimum to \$400 for this type of coverage

2.) Committee Reports

- Research
 - Data
 - Barry Mullin accepted Database Coordinator position
 - MDS needs a data base, with instructions, that will allow the average person to enter data from specimens and data sheets accurately and then for us to be able to use that data and hopefully to be able to share it with Odonata Central and the DNR.

- Curating at U of M – will start again next fall
- Possible to take stuff home – Need safe area for specimens
- Education/Events/
 - Events/Education
 - Reviewed Events List
 - Communication committee
 - Met recently and started by reviewing the responsibilities of the committee
 - Organization and partnerships
 - Facilitate member retainment
 - Social Media
 - Pull back on social media
 - Combine Facebook Pages
 - Get rid of public page
 - Combine BOD & volunteer page
 - Slack – tool for communication without a face to face meeting
 - Briana wants to start a trial
 - She will research costs for a non profit
 - Membership Retention & Renewal
 - Cathy has offered to update membership list
 - Mike to help Cathy with this
 - Discussion about dues rates
 - If someone wants a free membership they can get it
 - John will keep doing cards for new members
 - What is the membership?

- What are active members?
 - Maybe MDS should send some people to a Non Profit recruitment seminar
- Reimbursement System
 - Want to build a professional image
 - Would like to have all payments made to MDS
 - Then volunteer would get reimbursed for their expenses
 - Mileage and other expenses
 - This also helps for tracking of costs to do programs, and other uses too
 - Should look at what rates should be
 - Some other programs have supplied housing
 - Start using this next year
 - Cathy to create a draft of reimbursement form
- Perk needs stories etc... (Is a helper desired?)
 - Could every BOD member write one story for newsletter
- Leah – Board list update?
 - Will send updated list with committee membership
- Upcoming Events
 - Request forms are on Google drive
 - Now about 20 events scheduled for this year
 - Current event list is on Google Drive

3.) 2019 MDG

- Jeff is lead
- June 7-8-9 at Interstate Park with WDS
- Jeff is asking if MDS would support funds for a cookout on Saturday.
 - i. Mike moves to approve this
 - ii. John Second
 - iii. Passed
- Jeff to publish info on MDS site soon

- Camping is available

4.) **Shirts & Hats**

- Leah shirts, Curt for hats
- Shirts
 - i. Estimated costs from Tee Squared, 160 pcs for <\$1200
 1. Mike moved to purchased
 2. Jeff seconded
 3. Passed
- Hats
 - i. Ordered 96 ball caps
 - ii. Looked bucket hat but they could not use the same logo as on ball caps
 1. Will get one sample bucket hat

5.) **Books**

- Ordered 20 of new Damselfly books from Sparky
- Ordered Qty 1 of Ken's new nymph book using Springer coupon

6.) **Ken Letter**

- Talked about letter

7.) **Ami's, Ken's, and Scott's Book**

- John moved to add them as new references on the MDS Web Site
- Perk seconded
- Passed
- Jeff to add to Website

8.) **Species Listings**

- Research committee to review

9.) **MDS Future**

- Fall 2019
- Strategic planning
- From Brianna: Here's a few questions that aren't necessarily talking points for the meeting but for the board to reflect upon over the summer so people can go into the strategic planning meeting with an open mind.
 - -How do you envision the future of MDS (next 5 years)?

- -What specific goals do you feel could be added or expanded upon in the short and long term?
- -What level of participation do you anticipate for yourself moving forward?
- -What would you like to improve for MDS and for yourself as a board member?
- -What do you hope MDS will achieve by meeting with the strategic planner?
- Develop an MDS Code of Ethics
- Discuss Personal Conflicts of Interest, Team Work, and the MDS Public Image
- Do these also in Fall

10.) Next Board Meetings

- 3rd Thursday of month OK?
- September 19th 2019 at 6:30pm Location to be determined

11.) Wrap-up and Additional Comments

12.) Adjournment

- John motioned to adjourn the meeting, Cathy seconded. Passed.
- Curt adjourned the meeting at 7:53.
- Minutes submitted by: Mike Moen
- Minutes approved by: