

Minnesota Dragonfly Society

Meeting Minutes

October 18, 2018

I. Call to order

Ami Thompson called to order the regular meeting of the Minnesota Dragonfly Society Board on October 18, 2018 at Delicata in Saint Paul, MN.

Meeting minutes collected by Barb Anderson filling in for the missing Secretary Mike Moen.

II. Roll call – Need to confirm attendees of the meeting

Ron Lawrenz
Curt Oien
Mitch Haag
Leah Darst
Amy Jo Forslund
Barb Anderson
Jeff Fischer
John Arthur
Ami Thompson
Cathy Perkins

III. Approval of minutes from last meeting

The minutes from the board meeting on 4/17/18 and on-line vote from 10/3/18 were discussed.

John motioned to accept the minutes, Perk seconded. Passed.

IV. Agenda Items

1.) Treasurer Report (Cathy Perkins, Treasurer)

Current balance: \$8,943.18 (added as Appendix A to this document)

DSA Financial Report (added as Appendix B to this document)

John motioned to accept the minutes, Ron seconded. Passed.

2.) DSA Recap (Mitch)

- a. Had >100 participants; highest attended DSA ever
- b. 101 species, and attained the target species for field trips

3.) Grant Updates (Ami)

- a. Wrap-up of Eco Footprint Grant
 - i. Move this topic to next BOD meeting
- b. Database Grant Update (Ami)
 - i. Moving forward with MHS (Minnesota Historical Society) grant
 - 1. Data entry by contractor Sarah
 - 2. Training on Oct 21 for volunteers
 - 3. Will need to purchase some additional equipment as part of the grant
- c. Specimen Storage project led by MDS Research Committee
 - i. Working with U of Mn insect collection personnel

4.) MDS Annual Membership Meeting

- a. Need a committee lead
- b. Send out a "Save the Date" on Nov 26
- c. Need to decide when and where ASAP

5.) Board Development/Strategic Planning

- a. Elections at Annual Meeting , then BOD elects Officers
- b. Have sit downs with Angela and Ami for each board member
- c. Hire outside facilitator for Strategic Planning to get outside board members to avoid member burnout
- d. Discuss at the next board meeting

6.) Committee Updates

- a. Events:
 - i. Leah gave Update
 - ii. 2019 Event Schedule form Amy Jo

7.) Next Minnesota Give to the Max Day is Thursday November 15

- b. Discussed how to make it more successful next year

V. Adjournment

Mitch motioned to adjourn the meeting, Perk seconded. Passed.

Ami adjourned the meeting.

Minutes submitted by: Mike Moen

Minutes approved by: Angela Grill

Appendix A:

Treasurer Report by Cathy Perkins

Date of report: October 1, 2018

Checking Statement

Account balance \$13,918.18

Available balance \$8,943.18

Deposits since 8/1/2018 \$10,143.76 (9/10/2018)

Withdrawals since 8/1/2018 \$6,822.21 (\$6500 + \$322.21)

Pending transfers \$0.00 (Central Bill due 10/4/18)

Future transfers \$4,975.00 Awaiting CB approval to post

(check # 1041-Crystal \$850, 1042-Curt \$625, 1043-Mitch \$2500, 1044-Sarah \$1000)

Central Bill Account Statement

Total line of credit \$10,100.00

Available credit \$10,100.00

Statement balance due \$0.00 (Bill due 10/4/18)

Credit Card Purchases

\$0.00 (from 9/1/2018 through 9/30/2018)

Appendix B:

DSA Annual Meeting - July 2018

Financial Report

The DSA was held July 10th through the 17th which included both pre and post field trips. The main hosting site was at Wolf Ridge Environmental Learning Center in Finland, MN. As the hosting society, we were the financial beneficiary of the silent auction proceeds as well as being permitted to sell our swag.

We had 39 sales transactions of our swag resulting in gross sales of \$990. Eighteen percent included both a hat and shirt. Forty-four percent of the sales were for t shirts but that is skewed because we were also selling extra DSA shirts and some of the receipts just say shirt and do not call out if it was MDS or DSA. Thirty eight percent of our sales were for hats. → *Biggest Seller*

The silent auction was a huge jackpot for us bringing in \$2,381.

Our expenses for the DSA t shirts, buttons, office supplies/printing and coffee/snacks were reimbursed to us by the DSA in August 2018 covering in full charges of \$1,433.50.

I do anticipate a few other expenditures and incidentals to be recorded shortly. I will update this report at the next board meeting.

Cathy Perkins

Treasurer

10/17/2018
