

Minnesota Dragonfly Society

Meeting Minutes

November 16, 2016

I. Call to order

Angela Isackson called to order the regular meeting of the Minnesota Dragonfly Society Board at 6:30pm on November 16, 2017 at Delicata in Saint Paul, MN.

II. Roll call

Kiah Brasch conducted a roll call. The following persons were present:

Ron Lawrenz

Maia Crews-Erjavec

Brianna Foster

Curt Oien

Crystal Boyd

Angela Isackson

Leah Darst

Cathy Perkins

Tina Morey

Mitch Haag

Mike Moen

Amy Jo Forslund

John Arthur

Jacolyn Morrison

Jenn Gillen Ashley

Jeff Fischer

III. Approval of minutes from last meeting

Kiah Brasch The minutes were approved as reviewed. Motion made by John Arthur, seconded by Jeff. Approved.

IV. Agenda Items

1.) Treasurer Report & Proposed Budget for 2018

-available electronically

-current balance: \$7,748.12

-give to the max brought in: \$1,360

2.) DSA Update (Mitch)

-July 10-17

- Mitch sent a list of job tasks and duties via email and Facebook
- MOST HELP NEEDED: Auction items
- we get all auction proceeds
- From Angela: should we skip silent auction at annual meeting?
- Might be people who show up to annual meeting and not DSA
- Expecting up to 100 people for DSA (max)
- Advertise for attendees to bring an item for the silent auction – takes the burden off us a little bit on getting items
- Brianna will head up the silent auction part
- DSA member from East Coast is making DSA website – Mitch will get all the details to them by early January

3.) Grant Updates

- Final Ecofootprint #1 Grant Report is complete and available
- 227 people reached
- All goals met/surpassed
- Any additional comments about grant: highlight range expansions, county records, etc.
- Highlight young lady who got a county record in Kennebec County
- Send additions to Crystal by next Wednesday
- posted 2 RFPs for database grant from MN Historical Society
- project manager for Ecofootprint round 2
- only one email response for project manager, none for database manager
- November 24 closing date for both RFPs
- RFPs posted to Seek and Council of Non-Profits
- More potential places we can post the RFPs to cast a wider net:
 - can send emails to people of interest
 - can we post it to universities/colleges?
 - Science Museum of Minnesota has database courses – check in with them?
 - Symbiota – another option to get more applicants
 - Check in with Bell Museum about their database management?
 - Inverticap – collection of invertebrate organization

3.) Newsletter

- Winter issue release date: 12/15**
- Event highlights from this flight season**
- crossword puzzle**
- Tina and Marti will write about gathering**

4.) Facebook Page

- currently set up as a private, closed group; should change it to public
- See Friends of Mississippi page for example of public group
- Tina made a motion to open the page up to be more public; John seconded; passed.

5.) Committee Updates & Roles

Event Committee

- Barb- she's been doing a community education class on how to use Google Drive-
working on writing instructions for using it
- revised description of event committee roles
- Monarch Lab opportunity – focus on nymph microscope work with kids – December 9th
- Photography group with REI in Bloomington

Education Committee (Tina)

- Nymph ID cards need to be re-done
- need some sort of stand-in for live specimens when we don't have them
- this would also help us train surveyors on ID
- Leah and Jacki can work together on this – Leah has the molds, Jacki can help with making them

Communication Committee (Jeff)

- “ensure communication with internal/external audiences” should this be moved to executive committee? Angela commented yes because some of those communications require executive decisions.
- info@mndragonfly should be administered by web administrator but responses should come from president/vice president
- Membership coordinator – Angela has been managing new memberships
- need to send out reminders soon that membership is up for renewal
- Jeff is looking at doing membership renewal on website
- could do a membership renewal postcard with limited information just the big stuff; but most of our members renew at the annual meeting
- could we set up a button on the Facebook page? Link to PayPal?
- Leah will send Jeff info on using PayPal link on website to do both membership AND other merchandise
- if people donate x amount of money, membership should be included in that

Research Committee

6.) Winter To-Do List:

- Timing for annual meeting – 12-4?
- Lifetime membership?
- Would we want Ken to come and give a talk? Reimburse for mileage?
- Open to any speakers

-Leader: Amy Jo

-We need a projector – Curt suggested getting one for us either from our own money or from Ecofootprint money – a portable one would be good because we'll have education gear to haul around to programs

7.) Additional Comments

V. Adjournment

Jeff motioned to adjourn the meeting, John seconded. Passed.

Angela Isackson adjourned the meeting at 7:59.

Minutes submitted by: Kiah Brasch

Minutes approved by: Angela Isackson