

Minnesota Dragonfly Society
Board Meeting
6:00 – 8:00pm on Thursday, August 11, 2016
The Wedge Table, 2412 Nicollet Ave, Minneapolis, MN 55404

Board Members Present: John Arthur, Crystal Boyd, Jeff Fischer, Jenn Gillen, Angela Isackson, Ron Lawrenz, Tina Morey, Mike Sweet, Ami Thompson

Board Members Absent: Kiah Brasch, Sally Carlson, Mitch Haag, Kurt Mead, Jacki Morrison, Arne Myrabo, Curt Oien

Guests Present: Charles Exmer, Cathy Perkins

1) Welcome/Introduction

- a. Charles Exmer is an acquaintance of Ami and potential grant writer
- b. Cathy Perkins, aka "Perk," is an MDS member and interested in data management

2) Review Agenda, Approve Past Meeting Minutes

- a. Agenda addition: Minnesota Dragonfly Gathering
- b. Minutes
 - i. Request for date and location on minutes
 - ii. June minutes: strike that a vote is needed for Board insurance
 - iii. Motion to approve the minutes from 5-12-16 and 6-11-16 – John. Second – Ron. Passed.

3) Treasurer Report

a. Updated report

- i. Updated report is in minutes & online
- ii. Need to forecast future expenses and prioritize money-making events through mission & decision tree
- iii. Jenn will call credit card company to request waiver on late fee
- iv. Angela and Jeff will modify membership form to track where new members hear about us
- v. Motion to approve budget – Mike. Second – Ami. Passed.

b. Ecofootprint Grant Reimbursement

- i. Mitch cashes contractor checks immediately, Crystal holds until reimbursement received
- ii. Helicopter payments limited by our checking account & credit card limit (\$5100)
 - 1. Can pay helicopter through installments. Reimbursements received from Enbridge within 30 days of submission.
- iii. MDS could pursue a small business loan or line of credit on the checking account
 - 1. Line of credit = \$5-10 annual fee
 - 2. Would pursue \$15,000 - \$25,000
 - 3. Minor fee if not used
 - 4. Interest rate and annual fee both <10%
 - 5. Ami and Jenn will explore

- iv. Update needed: Should we anticipate any changes with grant if Enbridge plans change? Crystal will pursue.

c. Discuss MDS invoices & paid events

- i. Need invoice/agreement before event
 - 1. Checks payable to MDS
 - 2. Need standard email and suggested donation
 - 3. Tina will create an event contract form with help from Ami and Angela
 - 4. Need to distinguish MDS-affiliated talks and personal talks
 - 5. Angela to receive \$200 or \$300 from Tamarac National Wildlife Refuge, but struggling to get payment. John had a similar experience at Northland Arboretum.
 - 6. Is MDS exempt from paying taxes on things like hotel rooms? Under discussion.

4) Ecofootprint Grant Update

a. Updates from Crystal and Mitch

- i. Research - Ami filled in for Mitch
 - 1. 4 days in bog, 3 sites per day, 2 bomb crater lakes
 - 2. Successful for nymphs
 - 3. Adults absent, especially darners
 - 4. No Somatochlora on wing. Did get emeralds for rearing.
 - 5. Black River looks interesting for future work
- ii. Workshops – Crystal
 - 1. 2 done, 48 participants, 680 volunteer hours
 - 2. 2 workshops this weekend: Lake Bronson and Itasca State Parks
- iii. Press Release
 - 1. Ami has video, photos, lots of content
 - 2. Outreach Committee could do press release
 - 3. Jeff will lead, Ami will help
 - 4. Could do interview – network with reporters through Kurt Mead

b. Supplies

i. Hot water and coffee maker

- 1. Crystal will look into purchasing or using instant coffee

ii. Additional tablecloth

- 1. Motion to purchase additional tablecloth – Crystal. Second – Ron. Passed.
- 2. Jacki has details on purchasing
- 3. Might consider tent banner in future

c. Developing proposal for continued Ecofootprint funding

- i. Lead: perhaps Mitch or Curt. Ami can help.
- ii. Adapt current version.
- iii. RFP released in Dec/Jan, but no due date yet

5) AdventureKEEN Field Guide

- a. Still in works, will give us royalties for species photos
- b. Author getting lots of photos from Wisconsin

6) Committee Updates

a. Research – Curt not present, Mike and Crystal filled in

- i. Will work on data standards and forms this winter
- ii. Thinking about rare species: have better context after week in bog
- iii. Survey policy ready for Board, needs a little work this fall
- iv. Monitoring and county records need protocol. Angela and Mike will discuss.
 1. Datasheets from current events and surveys going to Angela

b. Events – Jacki not present, Ron& Angela filled in

- i. Ron applauds Jacki's good work
- ii. Waiver form now on Wiggio
- iii. Ron has info to transfer onto MDS datasheets
- iv. MonarchFest Sept 10 – volunteers needed
- v. Maybe a pipecleaner activity, keep putting out donation box and hats

c. Education – Tina

- i. Created documents Dragonfly 101 and ID sheet. Wants Board review for accuracy and completeness. Can combine into 1 document.
 1. Tina will share through MDS GoogleDrive
- ii. Want fact sheet for quickly training volunteers
- iii. Want standard MDS poewrpoint, at least as starting point for talks
 1. Tina will look through presentations for redundancy

d. Communication – Jeff

- i. Presented new version of brochure
- ii. Keep checking blog. Ask Jeff for posting authorization.
- iii. Can also post to facebook
- iv. Waiting on Species of Concern for website from Research Committee. Late winter deadline.
- v. John has thank-you cards
- vi. John will send updated Excel of membership info

e. Fundraising – vacant

- i. Give to the Max Day, needs match, Charles has experience
- ii. With list: people can donate money or items
- iii. Other grants are due October through January

7) MDS Nymph Field Guide to Famiyl

- a. Research/Funding Committees could work on this during the winter
- b. Angela will lead subcommittee
- c. Proprietary issues with some identification tips, so need to work with experts

8) Board Insurance

- a. Quotes are \$450 - \$900 per year
- b. Ron will send to Executive Committee electronically, and they'll decide by the next Board meeting.

9) Member/Volunteer Appreciation

- a. Want invite-only event for members and volunteers
 - i. Tour of collection at UMN or Science Museum of Minnesota?
 - ii. Invite Kurt Mead as a special guest
 - iii. Field day for nymphs in winter?
 - iv. Picnic this fall?
 - v. More social, less workshop-y

10) Updates from members and other discussion items

- a. Minnesota Dragonfly Gathering
 - i. Lessons learned
 - 1. Scout sites beforehand
 - 2. Less driving, more learning
 - 3. Could be higher-level information
 - 4. Members only during day, invite public at night?
 - 5. Better advance notice on surveys
 - 6. Better PR
 - 7. Select dates way in advance, maybe even a few years out
 - ii. Positive results
 - 1. People enjoyed the picnic
 - 2. Camping was successful
 - 3. Great location for talks (projector, chairs, kitchen, etc)
 - 4. The price was right for workshop space: free!
 - 5. Good turn out
 - iii. MDG 2017
 - 1. Jeff volunteered to organize, Mike will help.
 - 2. Jeff and Crystal will coordinate dates to avoid overlap with Ecofootprint workshops
 - 3. Back at Tettegouche State Park?
- b. Appreciation
 - i. Would be nice to offer Mitch some special appreciation for organizing helicopter work
 - ii. Could do an appreciation survey
 - iii. Formal process needed for offering Lifetime Award at Annual Meeting?

11) Adjourn

- a. Motion to adjourn – John. Second – Ami. Passed.

12) Next scheduled meeting: Thursday, October 13, 7:00 – 8:30pm at The Wedge