

# **Minnesota Dragonfly Society**

## **Meeting Minutes**

November 16, 2016

### **I. Call to order**

Angela Isackson called to order the regular meeting of the Minnesota Dragonfly Society Board at 6:30pm on November 16, 2016 at French Regional Park Field Operations Center.

### **II. Roll call**

Kiah Brasch conducted a roll call. The following persons were present:

Ami Thompson  
Mitch Haag  
Crystal Boyd  
Mike Sweet  
Angela Isackson  
Curt Oien  
Cathy Perkins  
Ron Lawrenz  
Kiah Brasch

### **III. Approval of minutes from last meeting**

Kiah Brasch The minutes were approved as reviewed. Motion made by Ami Thompson, seconded by Ron Lawrenz. Approved.

### **IV. Agenda Items**

#### **1.) Treasurer Report**

- Maximum withdrawal would be for paying Crystal & Mitch
- need to purchase hats for annual membership meeting

#### **2.) Ecofootprint Grant Update**

- money managing company for grant would like to bump up grant reports (now Dec. 15 instead of Jan. 15)
- Angela made a motion to approve this change; seconded by Curt; passed
- Change request form for Ecofootprint grant motioned by Angela, seconded by Curt; passed. Crystal abstained from voting.

#### **3.) Annual Membership Meeting**

- Saturday January 28 @ Warner Nature Center – official
- 1-4pm, possibly start earlier for social time

- Peter (intern) might give a talk about potential research projects for his internship
- Peter is also coordinating the annual meeting

Presentation Topics:

- Ami will present about her research
- Helicopter adventures
- Augsburg College students are potential presenters

**4.) Research Committee: Survey Coordinator (Mike Sweet)**

- Position description created
- Ron brought up reporting annually at annual meeting ← add this to position description
- Approval of roles/duties of survey coordinator motioned by Mike, seconded by Ron; passed

**5.) Research Committee: Draft Survey Policy (Mike Sweet)**

- Mike Sweet has been working on this
- Draft has already been approved by research committee
- Formatted as FAQ, trying to anticipate people's questions
- Written at ~5<sup>th</sup> grade level
- What is the purpose of these policies?
- provides consistency in methodology for consistent data
- FAQ form with short answers, then appendices w/ more lengthy explanations
- written as a 'living document' that is made to be revised
- need to clearly state priority areas and habitats but end list with the caveat that this list can be amended by the research committee
- Section C: actually put mission statement into this section
- Need general guidelines about collecting – where to find this info? Odonata Central Collecting Policy from Dragonfly Society of the Americas → sent to Mike Sweet
- Angela Isackson motioned to approve the draft of the survey policy with the understanding that the changes outlined above will be made; Curt seconded; passed

**6.) Research Committee: Species of Interest**

- committee suggested that list be alphabetical by genus/species; on website it's organized by common name → should be consistent throughout
- differentiate between our list and the DNR's list
- link to information about habitat because many rare species are rare *because* their very specific habitat is rare → outside link to this section of DNR website?

### **7.) Research Committee: Survey Procedures**

- Mike's created a list of important features to have in this procedure document
- Who should surveyors from the public send their collection to? Should MDS be the middleman?
- link to Odonata Central document about collecting guidelines, people can contact us for further information or contact UMN insect collection folks to ask if what they've collected fits what they want
- \*\*\*This topic will be taken back to the research committee to come to a conclusion they will bring to the board again\*\*\*
- under "How many to sample" – Curt pointed out that the recommendation is to collect multiples of one species, but if it's a rare species no more than one male and one female should be collected.

### **8.) Research Committee: Wetland Protocol**

- wetland protocol is as it was written

### **9.) Research Committee: Establishing Priorities**

- could make a map of records in each county to show where there's a need for exploration/collection; Crystal has an examples with bee species
- move dragonfly gathering to counties with few records/places of special need for collecting?

### **10.) Additional Comments**

- Mike mentioned having all documents in one spot as things are getting very spread out
- Angela suggested Google Drive for MDS?
- Curt: starting a GoFundMe page with a goal of \$4,000 to rehouse specimens. Angela requests a set timeline for the project (winter), do we need to recruit volunteers, etc.
- Angela/Crystal suggests writing a grant instead through Ecofootprint
- Perk presented a draft of the newsletter
- articles for submissions are due on the 15<sup>th</sup> of the month before that issue is due out

## **V. Adjournment**

Angela Isacksonadjourned the meeting at 8:05.

Minutes submitted by: Kiah Brasch

Minutes approved by: Angela Isackson