

MDS Meeting 10/24/15 at Como Park Grill, 2:00 pm

Attendees:

Dave Doyle
Jacki Morrison
Jeff Fisher
Rachel MaKarrall
Kurt Mead
Ami Thompson
Curt Oien
John Arthur
Ron Lawrenz

Agenda Review

Treasurer's report - John

- See attached
- Jeff & Curt – motion and second to approve – approved
- John will email Ami the report for minutes

Approve Minutes From last meeting

- John & Jeff – motion and second to approve – approved

Nymph Training expense report

- See attached
- Curt will email Ami report for minutes

Committee Reports

- Research Committee- Rachel
 - Ecofoot print grant will talk about later in the agenda
 - Bruce Carlson (new director of MN Biological Survey)– Rachel met with and talked about MDS = biological survey is interested in doing more insect survey work (insects are a big gap), partnership potential for the future
- Education – Jeff
 - Looking at setting up training sessions just after the annual meeting, so can promote there

Old Biz

- Website
 - Hosting fees still being paid by Kurt
 - Will send invoices to John
 - We need a lower hosting rate (now paying \$30 a month)
 - We (Arne is contact) has ownership of website name now
 - Should we register for future years now? Expires summer next year
 - Curt, Ang, Jeff, and Arne working on the website this winter
 - \$1000 has been approved to pay for website improvements
- Eco Footprint Grant - Rachel
 - First Quarterly report was turned in two weeks ago

- Prep for project starting (insurance, etc.)
 - Presented to Enbridge about the project, went well
 - Good networking
 - Enbridge has helicopters – can we use them?? Maybe!
 - Enbridge employees need volunteer opportunities – for our outings?
 - Interview with internal newsletter/blog (for Enbridge Employees)
 - Lawyer to work on RFP in order
 - Ron will follow with lawyer to see timeline for RFP
 - Goal to release it ASAP
- Insurance& Software – Ron
 - Ron is following up on both – telephone tag, will report more at next meeting
 - We should set up protocol for liability management for workshops/public events
- Grant Writing Moving Forward
 - How we chose with grants to apply for
 - Look into how other groups handle grant applications
 - Audubon doesn't do grants
 - Ron will check around online, others can do
 - Full time grant writers
- Newsletter
 - Ami will write something up about the Enbridge grant for the newsletter
 - Shift into winter and spring newsletter
 - Winter board recruitment and membership
 - Spring - Summer events
- Merch has been ordered by Curt
- Program
 - Table until next meeting

New Biz

- Membership renewal notices
 - Methods
 - SASE (we have 50 members)
 - Letter of Request
 - John will print out stuff and mail of letters and send a blank cards with it
 - Email blast with a link to donate online
 - Mailchimp for newsletter, Ami will set up
 - Email
 - Rachel will send me the email list
 - Call or email people (split up amongst board) – later
 - Send cards for membership?
 - Send a free card when request new membership
 - Consider sustaining & lifetime memberships

- How memberships balance other incomes
 - Bring in experts for board to strategize around
 - Strategic planning sessions
 - Ready for another one?
 - Who facilitate? MCN suggest? Rachel with check in with MCN, by end of year or annual meeting for session in Feb or March
- Annual Meeting
 - 30th of January – Warner is available
 - Subcommittee to plan Annual Meeting
 - Kurt, Ami, Dave, Jackie (same stuff as last year)
 - Rachel will send us forms
 - Anyone can email any of the subcommittee members to suggest improvements, give kudos, etc.
- Specimens to be entered
 - Kurt, Mitch, Curt, and Ron have some
 - Do it during that annual meeting weekend?
 - Get copy of database from Arne
 - Or do weekend in March or Late Feb and meet at or near Kurt's house, data plus fun event
 - Kurt will propose a date on the board facebook group
 - Research committee review our current database practices and makes plans for improvements
- Bylaws: Things that Need to Change & need let members know in advance so they can come prepared to vote on
 - Annual meeting date change – to March or April
 - # of Board Members, make flexible (7-12)
 - Quorum currently defined as more than half of the board members, this is OK we don't need to change this
 - Stagger board members term
 - Curt, Rachel, and Ang will work out details
 - Curt and Ang will work on making these suggested changes
- Marketing
 - This is the outreach committee
 - Follow up with Ang
 - Star Trib article was great
- Boart Members
 - Carl Bublets (Kurt)
 - Mike Sweet (Ami)
 - Diane Rowse (Ron)
 - Jackie – City of St. Paul
 - EcoLab – (Ami)
 - Celeste
 - Master Naturalist – at the Conference
 - Science Museum

- We all work to make connections, invite to events
- Committees
 - Recruit at annual meeting, need more people
 - Committee breakout at annual meeting
 - Put this on the membership sign up
 - Master naturalists – reach out to them for committees and events
 - Committees send explanations of their committees and who is on them and who is lead, what tasks are, time commitment for newsletter and website (Job descriptions)
- T-shirts
 - Print them full color on the same blue shirt
 - Sell them for 20
 - Ron will decide on size and location of logo
- Silent Auction
 - Start thinking of things to contribute

New Events for Calendar

- We are all signed up for Give to the Max
- Consistency with where they are posted – should all match (Facebook, Website, and Newsletter)

Next Meeting

- Dec 12th

Adjourn

- John and Jeff – move and seconded to Adjourn, approved

Attachments:

2015 MDS Odonata Nymph Workshop
&
Free to Public Dragonfly 101 Program

Mileage for Robert Dubois:	
Superior to Saint Michael	182
Saint Michael to Eastman and Back	26
Saint Michael to Eastman	13
Eastman to Superior	181
Total Mileage	402

“Beginning on Jan. 1, 2015, the standard mileage rates for the use of a car, van, pickup or panel truck will be: **57.5 cents per mile** for business miles driven”
 $\$0.575 \times 402 = \231.15

Robert Dubois:	
2 Day Odonata Nymph Workshop Fee	1000
Mileage reimbursement	231.15
Total	\$1231.15

Angela Isackson:	
Doughnuts	\$50.97

Curt Oien:	
Coffee	8.59
Plug in strips for microscopes	15.99
3 Aquatic Nets (Being used for other free programs too.)	96.52
1 Aquatic Net (Being used for other free programs too.)	21.36
Total	\$142.46

MDS paid out cash:	
Cups	\$4.67

MDS paid on 5/11/2015:	
5 Aquatic Nets (Being used for other free programs too.)	\$150.13

Total Expenses: \$1579.38

Income:	
Nymph Workshop Participant Fees (33-5 free) x \$20	\$560
Elm Creek Watershed Mgmt. Commission Grant	\$1000

Total Income: \$1560

Trerasurers Report

Beginning Balance

Date
\$4,302.40 1/1/2015

Income

Paypal	\$10.00	1/6/2015	Test transaction	
Paypal	\$623.38	1/9/2015	Meeting revenue	
Cash from Annual Meeting	\$1,088.00	1/5/2015	Meeting revenue	
Deposit	\$95.00	2/11/2015		
Deposit	\$229.50	3/12/2015		
Deposit	\$70.00	4/30/2015		
Deposit	\$260.00	5/11/2015		
Deposit	\$25.00	5/12/2015		
Deposit	\$24.51	6/24/2015		
Deposit	\$140.00	7/7/2015		
Deposit	\$90.00	7/20/2015		
Deposit	\$120.00	7/27/2015	Hats	
Deposit	\$420.00	7/30/2015	Hats and Nymph workshop	
Deposit	\$200.00	8/11/2015	1 hat 18 shirts	
Deposit	\$30.00	8/17/2015	2 memberships	
Deposit	\$500.00	8/24/2015	VLAWMO Renewal	
Deposit	\$245.00	9/9/2015	1 membership 11 hats	
Deposit	\$145.00	9/22/2015		
Total from beginning	\$8,617.79	Total		\$4,315.39 YTD

Expenses

Check 1091	\$568.88	1/5/2015	Curt Oien Hats
Check 1092	\$76.09	1/15/2015	Bob DuBois Wall Plaque
Check 1093	\$22.68	1/9/2015	Postage
Check 1094	\$19.32	1/12/2015	Postage
Check 1095	\$80.00	3/17/2015	Angela Isaackson
Check 1096	\$4.83	5/4/2015	Postage
Check 1097	\$615.90	5/11/2015	Curt Oien Hats
Check 1098	\$150.13	5/11/2015	Curt Oien Equipment
Check 1099	\$67.94	7/2/2015	Angela Isaackson
Check 1100	\$13.08	7/22/2015	Postage
Check 1101	\$175.00	7/24/2015	Monarch Fest
Check 1102	\$201.32	7/30/2015	Curt Oien Equipment
Check 1103	\$50.00	8/17/2015	Council of Non-Profits
Check 1104	\$3.77	8/17/2015	Postage
Check 1105	\$412.50	8/22/2015	Ron L for T-shirts
Check 1106	\$474.19	9/21/2015	Jacki Morrison for Table signs
Total	\$2,935.63		

Balance \$5,682.16